## **APPROVED**

## VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS FORMAL HEARING MINUTES

Tuesday, March 15, 2011 Department of Health Professions

Henrico, Virginia

**Perimeter Center** 

9960 Mayland Drive, Suite #300

**CALL TO ORDER:** A panel of the Board was called to order at 1:03 p.m.

**MEMBERS PRESENT:** Mary Smith, NHA, Chair

Randy Scott, NHA, ALFA

Tom Orsini, NHA Ted LeNeave, NHA Dianne Denny, ALFA

**BOARD COUNSEL:** Amy Marschean, Senior Assistant Attorney General

**STAFF PRESENT:** Lisa R. Hahn, Executive Director

Kathy Truesdale, Discipline Operations Manager

**COURT REPORTER:** Farnsworth & Taylor Reporting

PARTIES ON BEHALF OF

**COMMONWEALTH:** 

David Kazzie, Adjudication Specialist

**COMMONWEALTH** Kim Martin, RN, DHP Senior Investigator

WITNESS: Glenda Ames, Licensing Inspector, VA Dept. DSS

Lisa Mitchell, Employee of Shepard's Village

MATTER SCHEDULED: Corinne Greene, ALFA

License No.: 1706-000516

Case No.: 132618

**PRELIMINARY MATTERS:** The Chair noted that the time was 1:04 p.m. and Ms.

Greene was scheduled to appear before the Board at 1:00

p.m., however, it appeared that she was not present.

Mr. Kazzie advised that no communication had been received from Ms. Greene and presented an affidavit signed by the Executive Director of the Board attesting that the Notice of Formal Hearing was sent to Ms. Greene's address of record with the Board by certified and 1st class mail.

**RULING:** 

Based on the information provided by Mr. Kazzie, the Chair ruled that proper notice was made to Ms. Greene; therefore the formal hearing would proceed in her absence. Further, the affidavit would be marked as Commonwealth's Exhibit #4, and admitted into evidence.

**DISCUSSION:** 

Ms. Greene did not appear before the Board in person in accordance with the Board's Notice of Formal Hearing dated February 15, 2011. Ms. Greene was not represented by counsel.

The Board received evidence and sworn testimony from the parties called by the Commonwealth regarding the matters as set forth in the Statement of Particulars.

Record also reflects that Ms. Greene did submit written responses to the matters as set forth in the Statement of Particulars on her behalf.

**CLOSED SESSION:** 

Upon a motion by Mr. LeNeave, and duly seconded by Mr. Orsini, the Board voted to convene a closed meeting at 2:08 P.M., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Corinne Greene, ALFA. Additionally, she moved that Ms. Hahn, Ms. Truesdale, and Ms. Marschean attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:** 

Upon a motion by Ms. Denney, and duly seconded by Mr. Orsini, the Board voted to re-convene at 2:46 P.M. and announced its decision.

**CERTIFICATION:** 

Mr. LeNeave certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, with the Board certifying unanimously.

**DECISION:** 

Upon a motion by Mr. LeNeave, and duly seconded by Mr. Orsini, the Board made certain Findings of Fact and Conclusions of Law and voted to REVOKE the license Ms. Greene.

VOTE:	The vote was unanimous.
ADJOURNMENT:	The Board adjourned at 2:52 p.m.
	he entry by the Board of a written Order stating the findings, conclusions, d decisions of this formal hearing panel.
Mary Smith, NHA, Chair	Lisa R. Hahn, Executive Director
Date	 Date